

CONSTITUTION

1. Humberside County Netball Association

The Association shall be called the Humberside County Netball Association (hereinafter called HCNA), this formal name shall appear on all official correspondence, although the County Management Board (HCMB) has agreed the use of the following “trading” or “operating” names - Humberside Netball

2. MISSION STATEMENT

HCNA aims to contribute towards England Netball’s strategic vision to delivery Netball throughout England.

At local level HCNA will promote safe, equal and inclusive opportunities for people to take part in Netball at a level appropriate to their needs and aspirations.

HCNA aims to achieve this by taking positive action to develop Netball as a sport, by promoting and developing productive partnerships with appropriate sporting and outside agencies and by seeking to ensure that the distribution of grant aid is subject to the principle of sports equity.

3. OBJECTIVES

The objects of HCNA are:

- o Further the interests of Netball within the geographic area
- o Adopt and enforce the rules, regulations, resolutions and rulings of England Netball
- o Strive to deliver the mission set out above and achieve the minimum operating standards set out from time to time by England Netball.
- o Create and deliver a County strategy for Netball

4. JURISDICTION & MEMBERSHIP

HCNA shall comprise the geographic area of Kingston Upon Hull and the East Riding of Yorkshire which encompasses the Counties and local authorities of Hull City Council and East Riding County Council (hereinafter called the ‘County Boundaries’).

The membership shall consist of:

The membership shall consist of:

- o All clubs have membership with the County Association.
- o All affiliated Schools and colleges with membership situated within the County Boundaries.

- o All individuals that pay a membership fee to the County

All members shall be bound by this Constitution and any other rulings made by the County Management Board and England Netball, and by the current rules of the game.

5. GOVERNANCE

HCNA shall be governed by a Management Board, namely HCMB. The role of the Board shall be to further the objectives of HCNA, by establishing policy and overseeing its implementation and the investment of funds, in conjunction with each of the Working Groups as appropriate.

HCNA adopts those rules, regulations, policies, resolutions and rulings of England Netball as applicable to members of England Netball.

6. The HCMB

The HCMB is a group of individuals who form a group to collectively govern and deliver the objects on behalf of the membership.

The composition of the HCMB shall be the following:-

- a) Chair;
- b) Vice Chair
- c) Secretary
- d) Treasurer
- e) COVID19 officer
- f) The Lead of each Working Group- Performance, Coaching, Officiating, Competition Open Age and Competition Juniors.
- g) Up to 3 other members appointed by the HCMB

g) Up to 3 other members appointed by the HCMB.

The HCMB shall meet at a minimum of 4 times each year.

The minutes of the HCMB will be taken by the Secretary.

The Chairman, Treasurer and all the Elected Members shall serve until the end of the Annual General Meeting immediately following the first anniversary of their appointment. At the end of their term of office any elected member is entitled to stand for re-election to the same position.

The HCMB may fill any vacancy that may occur during the year. If this involves filling an elected position then that person must offer themselves for election at the next Annual General Meeting following their initial appointment. Members of the HCMB filling a vacancy have the same rights and responsibilities as all members of the HCMB.

Members appointed by the HCMB will serve for a period of one year. At the end of that period, they must relinquish their appointment but may be re-appointed at the discretion of the Board.

HCMB members must act in accordance to the powers set out in this constitution and must exercise independent judgement taking reasonable care, skill and diligence when doing so.

HCMB members must avoid conflicts of interest and not accept benefits from third parties and they also must declare any actual or perceived interests to the other

HCMB members as soon as they arise. A decision will then be taken by the members of the HCMB as to whether they feel the conflict is such that they would require the member to stand down from their position on the Board.

At Board meetings each voting member present shall have one vote. In the event of a tie of votes, the Chairman shall have a second and casting vote.

All Elected members must hold a current affiliation to England Netball and the County throughout their term.

throughout their term.

Any person seeking election to the HCMB must be nominated by two members of HCNA entitled to vote at General Meeting, must confirm in writing their willingness to stand for office. All nominations must be received 30 days prior to the date of the General Meeting at which the election is due to take place.

All vacant positions and those up for re-election will be openly advertised, details sent direct to member clubs and displayed on the County website (where one is in place) at least 60 days prior to the AGM.

A post on the HCMB may be vacated if the office holder:

- a) gives 28 days notice in writing of their resignation from the post;
- b) is absent for 2 consecutive meetings; or
- c) is requested to resign by a majority vote of the HCMB.

The quorum of the HCMB shall be 4 members.

EN staff or other individuals may attend, speak at, advise and support the HCMB meetings at the agreement of the HCMB members attending the meeting but only the members of the HCMB can vote at the meetings.

7. INDEMNITY

Every member of the HCMB shall be indemnified by the County to the full extent of the County's resources and it shall be the duty of the County, wherever funds permit to pay all costs, losses and expenses which any such person may properly incur or for which they may become liable by reason of contract entered into or act or things done by them in good faith in the discharge of their duties.

8. PROPERTY/ASSETS

The County may purchase or by any other means acquire and take options, and any rights or privileges of any kind over or in respect of any property and other assets, and if it does so:

- o Any property of the County, other than cash at the bank, must be vested in not more than 3 members of the HCMB. These members of the HCMB must deal with the property/asset as directed by resolution of the HCMB and entry in the minutes shall be conclusive evidence of such a resolution.
- o The property/asset will remain vested in 3 or less members of the HCMB until the individuals are no longer members of the HCMB, at which point the transferred will be endorsed by resolution of the HCMB and the individual will be responsible for transferring title.

9. POWERS OF THE COUNTY MANAGEMENT BOARD

The HCMB may delegate its delivery and technical support responsibilities to groups or individuals as it may deem necessary and shall determine their membership and terms of reference. The HCMB cannot delegate its delivery to EN employees acting

terms of reference. The HCMB cannot delegate its delivery to EN employees acting under their contract of employment.

The HCMB may, at the request of Yorkshire Netball nominate appropriate person(s) to serve on any regional standing, working or technical committee established by

Yorkshire Netball.

The HCMB shall have the power to raise funds by a levy on members as it sees fit but the amount of such levy shall be subject to the agreement of the membership in General Meeting. The levy may be collected either by HCNA by other organisations including EN.

The HCMB also have the power to raise funds from other means including but not exclusively, grants and sponsorship.

The HCMB will agree an annual budget in line with the HCMB aims, objectives and County Plan and spend funds as detailed in the annual budget.

Appoint a representative to attend and vote at EN's AGM and other meetings.

10. GENERAL MEETING

The Annual General Meeting (AGM) shall be held before October each year. The HCMB shall determine the date of the Annual General Meeting in advance and must advise the County voting members at least 2 months – 60 days in advance of the set date public notice.

All nominations and proposals must be received by the Board at least 30 days prior to the date of the Annual General Meeting.

Formal Notice of the Annual General Meeting together with a copy of the Agenda, together with all proposals and details of nominations for office, shall be circulated in writing not less than 21 days prior to the date of such a meeting, to each member of the HCMB and the membership of the county.

Those who can vote during the AGM and other General Meetings are the voting members as defined in England Netball's Membership Regulations. Where an

organisation has the right to vote at an AGM this vote will be held by a representative of that organisation, usually the Chair, Secretary or Vice Chair, following that organisation submitting agreement and notification of the representative in advance of the AGM in writing from the organisation's Chair, Secretary or Vice Chair.

At all General Meetings, if the Chair is not present then the Chair of the meeting shall be the Vice Chair or a current HCMB member elected from those HCMB members present at the meeting.

Business to be transacted at the Annual General Meeting shall be;

- i To receive the annual reports
- ii To adopt an audited Statement of Accounts
- iii To elect Members of the Board as appropriate
- iv To consider any proposed resolution submitted in writing 30 days before the date of the General Meeting, which has been proposed

and seconded by two members of Netball HCNA entitled to vote at General Meetings
- v To agree the Affiliation Fees for each membership category

No person attending shall be permitted to more than one vote each.

Present members of the HCMB are entitled to attend and speak, but may not vote unless they hold a vote as defined in the preceding sentences.

The Chair shall convene an Extraordinary General Meeting at any time, within 30 days from the receiving;

- i An order by the HCMB; or
- ii A written request of any member of HCNA, stating the purpose for which a meeting is required and setting out any resolution which it is desired to propose; or
- iii. A written request from a minimum of 20% of the voting membership.

A quorum of a General Meeting shall be 4 voting members.

At General Meetings all resolutions shall be passed by simple majority of those present and entitled to vote. In the event of a tie of votes cast, the Chair of the Meeting shall have a second and / or casting vote.

The minutes of all general meetings will be taken by the Secretary. In the absence of the Secretary the Chair will appoint a member of the committee to cover this role.

11. FINANCIAL MATTERS

The financial year shall end on 31st July

HCNA is a 'not for profit' organisation, all funds generated will be paid towards the furtherance of its objects. All funds or other property of HCNA shall not be paid to or distributed among members of the HCMB, with the exception of the dissolution clause below. Payments to individuals, other than petty cash expenses, shall be sanctioned by the HCMB and subject to the appropriate employment/contractual legislation.

Members of the HCMB and any sub-group of the HCMB or any person duly appointed by the HCMB to act with its authority shall be paid their expenses necessarily incurred through their role.

12. AMENDMENTS TO THE CONSTITUTION

Proposals to alter the Constitution shall be submitted in writing not later than 30 days before the Annual General Meeting by –

- i the HCMB; OR
- ii Two members of HCNA entitled to vote in General Meetings.

13. DISSOLUTION

In the event of the dissolution where there are funds remaining after satisfying all the debts and liabilities, the HCMB can nominate to distribute the funds to:

- a. England Netball for the benefit of the County in line with the object detailed within the County constitution
- b. Any organisation within the County Boundaries with similar objects to those of the HCMB
- c. Affiliated members at the time of dissolution (for the avoidance of doubt this could either be all the affiliated members or a sub-category of the membership e.g. clubs).

HCMB members must not receive any gain as a result of the dissolution.

In the event of dissolution, any assets remaining after satisfaction of all debts and liabilities shall be dealt with in a manner to be determined by resolution of a General Meeting so as to promote the objects of the County or of some organisation with kindred aims, which further and develop amateur sport. In the event of there being a deficit, the General Meeting shall decide how this should be met.

14. MISCELLANEOUS

All members of the County should ensure that the County complies with all relevant and applicable laws and regulations in England.

Approved (INSERT DATE)

Signed(CHAIR)

PRINT NAME.....

